



Broadcasting Notice of Consultation CRTC 2014-454

PDF version

Ottawa, 3 September 2014

Notice of application received

Hamilton, Ontario

Deadline for submission of interventions/comments/answers: 8 October 2014

[\[Submit an intervention/comment/answer or view related documents\]](#)

The Commission has received the following application:

- 1. CFMU Radio Incorporated**
Hamilton, Ontario
Application 2013-1466-6

Application by **CFMU Radio Incorporated** to renew the broadcasting licence for the campus radio station CFMU-FM, expiring 31 December 2014.¹

The licensee proposes to operate this station under the same terms and conditions as those in effect under the current licence.

In *CFMU Radio Incorporated*, Decision CRTC 90-613, 28 June 1990, the Commission renewed the broadcasting licence for CFMU-FM and required, by condition of licence, that the licensee retain full control over all decisions concerning the management and programming and that the majority of the board of directors be students.

In *Licence renewal for CFMU-FM*, Decision CRTC 95-608, 28 August 1995, the Commission renewed the broadcasting licence for CFMU-FM and maintained its condition of licence requiring the licensee to retain full control over all decisions concerning the management and programming of the station. In addition, it required, as a condition of licence, that representatives of the student body, faculty, alumni or administration representatives of the university or college with which the station is associated, considered together, form the majority of the board of directors.

In *Renewal for CFMU-FM*, Decision CRTC 2001-119, 23 February 2001 and in *Licence renewals*, Broadcasting Decision CRTC 2007-292, 13 August 2007, the Commission renewed CFMU-FM's licence under the same terms and conditions.

¹ In *Various radio programming undertakings – Administrative renewals*, Broadcasting Decision CRTC 2014-359, 8 July 2014, the Commission administratively renewed the licence for CFMU-FM until 31 December 2014.

In *Campus and community radio policy*, Broadcasting Regulatory Policy CRTC 2010-499, 22 July 2010, the Commission emphasized the importance of student involvement in campus stations. It also indicated that a campus radio station distinguishes itself by having a balanced representation of its board of directors, which must include representatives from the student body, the administration of the post secondary institution, the station volunteers and the community at large.

In its current licence renewal application, the licensee has indicated that it is operated by McMaster Student's Union; and its board of directors is composed of three members of McMaster Student's Union, and two community members (including one volunteer), with no representation from the administration. On balance, the Commission notes that it has received no complaints about the management of CFMU-FM and that the station is in compliance with respect to the requirements of filing its annual returns. The Commission also notes that CFMU-FM was granted a full licence term of seven years for its previous renewal.

The Commission does not intend to require changes to the governance of CFMU Radio Incorporated, subject to interventions.

Licensee's address:

McMaster University (MUSC)
 Room U-B119
 Hamilton, Ontario
 L8S 4S4
 Fax: 905-529-3208
 Email: jtenant@msu.mcmaster.ca
 Website to view application: <http://cfmu.mcmaster.ca>
 Email to request electronic version of application: jtenant@msu.mcmaster.ca

Procedure

Deadline for interventions, comments or answers

8 October 2014

The *Canadian Radio-television and Telecommunications Commission Rules of Practice and Procedure* (the Rules of Procedure) apply to the present proceeding. The Rules of Procedure set out, among other things, the rules for content, format, filing and service of interventions, replies, answers of respondents and requests for information; the procedure for filing confidential information and requesting its disclosure; and the conduct of public hearings. Accordingly, the procedure set out below must be read in conjunction with the Rules of Procedure and its accompanying documents, which can be found on the Commission's website under "Statutes and Regulations." *Guidelines on the CRTC Rules of Practice and Procedure*, Broadcasting and Telecom Information Bulletin CRTC 2010-959, 23 December 2010, provides information to help interested persons and parties

understand the Rules of Procedure so that they can more effectively participate in Commission proceedings.

An intervention or answer from a respondent must be received by the Commission and by the applicant on or before the above-mentioned date. An answer from a respondent must also be served on any other respondent.

Interventions and answers should clearly identify the application referred to and indicate whether parties support or oppose the application, or, if they propose changes to it, include the facts and grounds for their proposal.

The Commission encourages interested persons and parties to monitor the record of the proceeding, available on the Commission's website, for additional information that they may find useful when preparing their submissions.

Submissions longer than five pages should include a summary. Each paragraph of all submissions should be numbered, and the line *****End of document***** should follow the last paragraph. This will help the Commission verify that the document has not been damaged during electronic transmission.

Submissions must be filed by sending them to the Secretary General of the Commission using **only one** of the following means:

by completing the
[\[Intervention/comment/answer form\]](#)

or

by mail to
CRTC, Ottawa, Ontario K1A 0N2

or

by fax at
819-994-0218

A true copy of each intervention or answer from a respondent must be sent to the applicant and, in the case of a respondent to an application, to any other respondent.

Parties who send documents electronically must ensure that they will be able to prove, upon Commission request, that service/filing of a particular document was completed. Accordingly, parties must keep proof of the sending and receipt of each document for 180 days after the date on which the document is filed. The Commission advises parties who file and serve documents by electronic means to exercise caution when using email for the service of documents, as it may be difficult to establish that service has occurred.

In accordance with the Rules of Procedure, a document must be received by the Commission and all relevant parties by 5 p.m. Vancouver time (8 p.m. Ottawa time) on

the date it is due. Parties are responsible for ensuring the timely delivery of their submissions and will not be notified if their submissions are received after the deadline. Late submissions, including those due to postal delays, will not be considered by the Commission and will not be made part of the public record.

The Commission will not formally acknowledge submissions. It will, however, fully consider all submissions, which will form part of the public record of the proceeding, provided that the procedure for filing set out above has been followed.

Important notice

All information that parties provide as part of this public process, except information designated confidential, whether sent by postal mail, facsimile, email or through the Commission's website at www.crtc.gc.ca, becomes part of a publicly accessible file and will be posted on the Commission's website. This information includes personal information, such as full names, email addresses, postal/street addresses, telephone and facsimile numbers, etc.

The personal information that parties provide will be used and may be disclosed for the purpose for which the information was obtained or compiled by the Commission, or for a use consistent with that purpose.

Documents received electronically or otherwise will be put on the Commission's website in their entirety exactly as received, including any personal information contained therein, in the official language and format in which they are received. Documents not received electronically will be available in PDF format.

The information that parties provide to the Commission as part of this public process is entered into an unsearchable database dedicated to this specific public process. This database is accessible only from the web page of this particular public process. As a result, a general search of the Commission's website with the help of either its own search engine or a third-party search engine will not provide access to the information that was provided as part of this public process.

Availability of documents

The electronic version of the application is available on the Commission's website at www.crtc.gc.ca by selecting the application number within this notice. It is also available from the applicant, either on his website or upon request by contacting the applicant at his email address, provided above.

Electronic versions of the interventions and answers, as well as of other documents referred to in this notice, are available on the Commission's website at www.crtc.gc.ca by visiting the "Participate" section, selecting "Submit Ideas and Comments," and then selecting "our open processes." Documents can then be accessed by clicking on the links in the "Subject" and "Related Documents" columns associated with this particular notice.

Documents are also available from Commission offices, upon request, during normal business hours.

Location of Commission offices

Toll-free telephone: 1-877-249-2782

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Secretary General