

**Reporting Guide  
for the  
Aggregated 2008 Radio Annual Return Form**

**PUBLIC**

1. Two (2) copies of this aggregated annual return form are to be completed and filed with the Commission. The first copy, labelled *Confidential*, is to be completed in full. The second abridged copy, labelled *Public*, is also to be completed in full, except for the shaded cells which are to be left blank.
2. By 30 November of each year, a copy of each of the *Confidential* and *Public* aggregate annual return is required to be filed with the Commission, with a copy of the *Public* form posted on the ownership group's website. Upon receipt of the completed forms, the *Public* copy will be posted on the Commission's website. The *Confidential* copy will be kept confidential.
3. For ownership groups with interests in both radio and over-the-air (OTA) conventional television undertakings, separate *Confidential* and *Public* group-level aggregated forms must be completed for each.
4. For ownership groups with interests in both English and French radio services, separate *Confidential* and *Public* group-level aggregated forms must be completed for each language.
5. The cell numbers referred to in this aggregated form correspond to the cell numbers in the various sections of the annual return(s) for the individual licensed radio undertakings within the ownership group.
6. The amount to be entered in each of the applicable cells on this aggregated form is the aggregate of the amounts entered in the corresponding cells for each individual licensed radio undertaking reporting in the annual return(s) for the ownership group.
7. A spreadsheet showing the reconciliation of the data reported in each of the individual annual returns for each licensed undertaking in the ownership group to the data filed in the *Confidential* aggregated annual return is required to be filed as part of the *Confidential* aggregated annual return. This reconciliation will be treated as confidential.

Ownership group : \_\_\_\_\_

## INTERNATIONAL PAYMENTS AND RECEIPTS

Pursuant to Broadcasting Public Notice 2008-97

AGGREGATE - CANADA

Non-merchandise charges related to broadcast operation

	Receipts from non-residents			
	Business services			Interest and Dividends
	Program Rights and Royalties	Advertising	Other	
	(\$'000 Canadian)			
1. United States	01	16	31	46
2. United Kingdom	02	17	32	47
3. France	03	18	33	48
4. European Union (excl. U.K. and France)	04	19	34	49
5. Japan	05	20	35	50
6. OECD countries (excl. Japan, United States and E.U.)	06	21	36	51
7. All other countries	07	22	37	52
<b>TOTAL</b>	<b>08</b>	<b>23</b>	<b>38</b>	<b>53</b>

	Payments to Non-residents		
	Business services		
	Program Rights and Royalties	Advertising	Other
	(\$'000 Canadian)		
1. United States	01	16	31
2. United Kingdom	02	17	32
3. France	03	18	33
4. European Union (excl. U.K. and France)	04	19	34
5. Japan	05	20	35
6. OECD countries (excl. Japan, United States and E.U.)	06	21	36
7. All other countries	07	22	37
<b>TOTAL</b>	<b>08</b>	<b>23</b>	<b>38</b>

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# SECTION 2 - RADIO STATION INFORMATION

Pursuant to Broadcasting Public Notice 2008-97

## Financial Summary

For the year ended August 31, 2008

(to be completed on an aggregated basis for all licensed originating stations in Canada)

If the information in this return is for a period other than 12 months, please indicate from: \_\_\_\_\_ to: \_\_\_\_\_

				\$ (omit cents)	
<b>1. Revenue:</b>					
1. Local Time Sales	Contra or other non-monetary transactions	27			01
2. National time Sales	Contra or other non-monetary transactions	28			02
3. Network Payments to Station					03
4. Sales/Syndication of programs	Canadian	25	+	non-Canadian	26
5. Production Services Sold					05
6. Other revenue - Please specify type of revenue				30	06
				31	
				32	
7. Total					07
<b>2. Expenses:</b>					
1. Programming and Production (from page -iii-, cell 46)					8
2. Technical (from page -iii-, cell 07)					9
3. Sales and Promotion (from page -iii-, cell 16)					10
4. Administration and General (from page -iv-, cell 29)					11
5. Total (from page -iv-, cell 30)					12
<b>3. 1. Operating Income (loss)</b>					
2. Less: Amortization and Depreciation (recorded in accounts)					14
3. Profit before interest and taxes (PBIT)					15

4. Total Remuneration	Programming and production (1)	Technical (2)	Sales and promotion (3)	Administration and general (4)	Total (5)
	(\$ omit cents)				
1. Salaries and Wages (include sales commissions and talent fees paid to employees), fringe benefits and directors fees	42	43	44	45	46
2. Average number of employees (the typical weekly average of full & equivalent part time employees)	47	48	49	50	51
3. Fringe Benefits (included in line 4.1 above)					40

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# RADIO - DETAILED FINANCIAL STATEMENT

Pursuant to Broadcasting Public Notice 2008-97

AGGREGATE - CANADA

For the year ended August 31, 2008

	News	Total
\$ (omit cents)		
<b>1. Programming and Production Expenses</b>		
1. Salaries and wages (should agree with page -ii-, cell 42)	01	31
2. Talent fees non-staff		32
3. News services		36
4. Royalties (excluding music licence fee)		49
5. Music licence fee (payments to SOCAN)		53
6. Neighboring Rights (payments to NRCC)		54
7. Reproduction of musical works (payments to SODRAC)		55
8. Music recordings and transcriptions		37
9. Amortization of syndicated programs, taped program services, etc.		40
10. Other production and programming costs		42
11. Payments to network for programs		43
12. Other network expenses		45
Total News Expenses included in cell 46	16	46
<b>13. TOTAL</b> (enter on page -ii-, cell 08)		
<b>Amounts included in expenses above:</b>		
a) Staff talent fees (included in 1.1)		47
b) Talent fees paid to non residents of Canada (incl. in 1.2)		48
c) Canadian talent development initiative (included in program expenses above)		52
<b>2. Technical Expenses</b>		<b>\$ (omit cents)</b>
1. Transmitter, studio, parts, tapes, supplies, technical consultant services, technical repairs and maintenance, and other technical costs		31
2. Line, microwave or satellite charges		05
3. Remuneration (should agree with page -ii-, cell 43)		06
<b>4. TOTAL</b> (enter on page -ii-, cell 09)		<b>07</b>
<b>3. Sales and Promotion Expenses</b>		
1. Audience and trade promotion, rating services		08
2. Sales commission representatives - (non-staff)		11
3. Sales commission paid to staff (included in 3.5 below)	13	
4. Other sales and promotion expenses		14
5. Remuneration (should agree with page -ii-, cell 44)		15
<b>6. TOTAL</b> (enter on page -ii-, cell 10)		<b>16</b>

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# RADIO - DETAILED FINANCIAL STATEMENT - continued

Pursuant to Broadcasting Public Notice 2008-97

AGGREGATE - CANADA

For the year ended August 31, 2008

## 4. Administration and General Expenses

1. Entertainment, travel, motor vehicle operating expenses, telephone, fax, computer services and office supplies	19
2. Cost of premises (rent, repairs and maintenance, insurance, utilities, etc.)	20
3. Real estate and business tax	21
4. Professional services	22
5. Bad debt expenses	23
6. CRTC licence fees	24
7. Management services (non staff)	26
8. Other administration and general expenses	27
9. Remuneration (incl. directors fees) (should agree with page -ii-, cell 45)	28
10. TOTAL (enter on page -ii-, cell 11)	29
<b>5. Total Expenses</b> (enter on page -ii-, cell 12 )	<b>30</b>

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## CONTRIBUTIONS to CANADIAN TALENT DEVELOPMENT (CTD)

### NEW STATION AND LICENCE RENEWAL

**Pursuant to Broadcasting Public Notice 2008-97**

(one aggregate form for all stations for the broadcast year ending August 31, 2008)

**A. CTD Contributions According to Licence Renewal Commitments.**

Responses to the following questions should be provided in the context of CTD commitments made at licence renewal only. Information regarding commitments to Canadian talent development accepted by the Commission in an ownership or control transaction (benefits) should be provided in the separate Corporate Annual Return submitted by each licensee (company) (Contributions to Canadian Talent Development (CTD) - Benefits).

1. What was the aggregate value of the CTD commitments made and accepted at your last licence renewals? Please list all commitments for the entire licence term. Include name of each organization and amounts committed.

Organization:	Amount:
<b>TOTAL COMMITMENTS:</b>	

- 2 Please list the CTD contributions (actual cash payments) paid by your stations to each eligible third party/ CTD initiative during the year ending August 31, 2008.

i) FACTOR	_____
ii) MusicAction	_____
iii) Music Organizations :	_____
_____	_____
_____	_____
iv) Performing Arts Groups :	_____
_____	_____
_____	_____
v) Schools or Scholarships :	_____
_____	_____
_____	_____
vi) Other, please specify:	_____
_____	_____
_____	_____
<b>TOTAL CONTRIBUTIONS:</b>	_____
_____	_____

Note: Include a separate sheet if required.

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B. CTD Contributions According to Commitments Made in the Context of Application for a New Licence.

Please respond to the following questions as they pertain to the CTD commitments accepted by the Commission when you applied for your new radio licence(s).

1 Please list all CTD commitments that were approved by the Commission when your new licence(s) was granted, including name of each organization, amounts committed and time lines for cash payments.

COMMITMENTS FOR YEAR 1:	
Organization	Amount Committed
TOTAL YEAR 1:	

COMMITMENTS FOR YEAR 2:	
Organization	Amount Committed
TOTAL YEAR 2:	

COMMITMENTS FOR YEAR 3:	
Organization	Amount Committed
TOTAL YEAR 3:	

COMMITMENTS FOR YEAR 4:	
Organization	Amount Committed
TOTAL YEAR 4:	

COMMITMENTS FOR YEAR 5:	
Organization	Amount Committed
TOTAL YEAR 5:	

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COMMITMENTS FOR YEAR 6:	
Organization	Amount Committed
TOTAL YEAR 6:	

COMMITMENTS FOR YEAR 7:	
Organization	Amount Committed
TOTAL YEAR 7:	

TOTAL COMMITMENTS OVER LICENCE TERM:	
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Note: Include a separate sheet if required.

- Please list the aggregate contributions (actual cash payments) to CTD initiatives paid by your stations during the year ending August 31, 2008. List all organizations and amounts contributed to each.

Organization:	Amount:
TOTAL CONTRIBUTIONS FOR THIS YEAR:	

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## CONTRIBUTIONS to CANADIAN TALENT DEVELOPMENT (CTD)

### BENEFITS

Pursuant to Broadcasting Public Notice 2008-97

( one aggregate form for all stations for the broadcast year ending August 31, 2008 )

#### CTD Contributions According to Commitments Made as Part of a Benefits Package.

Please respond to questions in this section only if your company has been involved in any radio ownership or control transaction since the introduction of the Commercial Radio Policy 1998 (P.N. CRTC 1998-41).

A single form is to be provided for the aggregated transactions.

If at the time of your application for authority to transfer ownership or control, any of your stations still had unfulfilled benefits from a previous transaction, please fill out a separate form for those benefits still owed

1. Identify the CRTC Decision #s in which the Commission granted the authority to transfer ownership or control of these stations.

CRTC Decision # : \_\_\_\_\_

2. Please list below the call signs of all the radio stations involved in the ownership transaction.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What was the total value of the ownership transaction? \$ \_\_\_\_\_

4. What was the total value of the required 6% benefits contribution (as per benefits policy outlined in P.N. 1998-41)?

\$ \_\_\_\_\_

5. a) Please list all CTD commitments that were accepted by the Commission in the context of the transfer of ownership or control. Include name of each organization and amounts committed. Total commitments should equal 6% of the value of the transaction (same as response to # 4 above). Do not include CTD commitments made as part of each station's condition of licence.

Organization:	Amount:
3% - Radio Starmaker Fund / Fonds RadioStar	_____
2% - FACTOR, or	_____
- MusicAction	_____
1% - Other, please specify	_____
_____	_____
_____	_____
_____	_____
_____	_____
<b>TOTAL CTD COMMITMENTS AS PER APPROVAL OF TRANSACTION:</b>	<input type="text"/>

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b) Please indicate the number of years over which the benefits must be spent. \_\_\_\_\_ years

Note: If benefits are not to be spent evenly over a specified number of years please describe, on separate paper, the approved time lines for the benefits payments.

6. Of the amounts specified in 5a), how much of this did you commit to spend during the broadcast year ending August 31, 2008?

Organizations:	Amount:
3% - Radio Starmaker Fund / Fonds RadioStar	
2% - FACTOR, or	
- MusicAction	
1% - Other, please specify	
<b>TOTAL CTD COMMITMENTS FOR THIS YEAR:</b>	

7. Please list the benefits contributions (actual cash payments) paid this year.

Organization:	Amount:
3% - Radio Starmaker Fund / Fonds RadioStar	
2% - FACTOR, or	
- MusicAction	
1% - Other, please specify	
<b>TOTAL CTD CONTRIBUTIONS FOR THIS YEAR:</b>	

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