



Broadcasting Notice of Consultation CRTC 2015-199

PDF version

Ottawa, 15 May 2015

Notice of applications received

Various locations

Renewal of the broadcasting licences for certain radio stations

Deadline for submission of interventions/comments/answers: 19 June 2015

[\[Submit an intervention/comment/answer or view related documents\]](#)

The Commission has received the following applications:

Applicant/Licensee and Locality

1. **Stingray Digital Group Inc.**
Across Canada
Application 2014-0864-1
2. **Parrsboro Radio Society**
Parrsboro, Nova Scotia
Application 2014-0910-3
3. **RNC MEDIA Inc.**
Gatineau, Quebec
Application 2014-0939-2
4. **Canadian Broadcasting Corporation**
Chisasibi, Quebec
Application 2015-0205-5
5. **Canadian Broadcasting Corporation**
Windsor, Ontario
Application 2014-0806-3
6. **Canadian Broadcasting Corporation**
Edmonton, Alberta
Application 2015-0203-9
7. **Canadian Broadcasting Corporation**
Yellowknife, Northwest Territories
Application 2015-0206-3

8. **MZ Media Inc.**
Toronto, Ontario
Application 2014-0808-9
9. **MZ Media Inc.**
Cobourg, Ontario
Application 2014-0809-7
10. **MZ Media Inc.**
Collingwood, Ontario
Application 2014-0814-6
11. **Harvard Broadcasting Inc.**
Edmonton, Alberta
Application 2014-0841-9
1. **Stingray Digital Group Inc.**
Across Canada
Application 2014-0864-1

Application by **Stingray Digital Group Inc.** to renew the broadcasting licence for its national pay audio service, which expires 31 August 2015.

Since the original licensing of the service, the Commission revised its policy for both campus and community radio in *Campus and community radio policy*, Broadcasting Regulatory Policy CRTC 2010-499, 22 July 2010. In that policy, the Commission determined that certain commercial radio broadcasters must allocate a portion of their basic annual Canadian content development (CCD) to the Community Radio Fund of Canada (CRFC).

Stingray Digital Group Inc. has indicated its willingness to allocate a portion of its CCD contributions to the CRFC. The licensee must currently abide by the following condition of licence:

The licensee shall contribute each year a minimum of 4% of the gross annual revenues earned by its pay audio programming undertaking to eligible third parties associated with Canadian content development in the following manner:

- 1% of gross revenues to be devoted to FACTOR;
- 1% of gross revenues to be devoted to MUSICACTION; and
- 2% of gross revenues to be devoted to Galaxie Rising Star, to discover, encourage and promote new Canadian artists.

The licensee proposes to replace the above condition of licence with the following:

1. During each broadcast year, the licensee shall contribute a minimum of 4% of gross annual revenues earned by its pay audio programming undertaking in

the previous broadcast year to eligible third party initiatives for the development of Canadian content development (CCD).

- a) During each broadcast year of the licence term, the licensee shall allocate its contribution under 1) above as follows:
- no less than 22.5% to FACTOR;
 - no less than 22.5% to MUSICACTION;
 - no less than 5% to the Community Radio Fund of Canada; and
 - the remainder to Galaxie Rising Star, to discover, encourage and promote new Canadian artists (discretionary contribution).

The licensee is in apparent non-compliance with its condition of licence relating to CCD contributions for the 2009-2010 to 2012-2013 broadcast years. The Commission will examine this instance of apparent non-compliance and the proposed amendment in the context of the renewal of the licence and may consider the use of regulatory measures, such as a short-term renewal, pursuant to *Update on the Commission's approach to non-compliance by radio station*, Broadcasting Information Bulletin CRTC 2014-608, 21 November 2014.

Licensee's address:

730 Wellington Street
Montréal, Quebec
H3C 1T4

Fax: 514-664-1244

Email: claflamme@stingraydigital.com

Website to view electronic version of application: www.stingraydigital.com

2. Parrsboro Radio Society

Parrsboro, Nova Scotia
Application 2014-0910-3

Application by **Parrsboro Radio Society** to renew the broadcasting licence for the community radio station CICR-FM Parrsboro, expiring 31 August 2015.

The licensee proposes to operate its station under the existing terms and conditions.

The Commission received several complaints regarding the operations and programming of CICR-FM. In response to the complaints, Commission staff sent letters dated 9 March, 22 March and 16 April 2012 to the licensee requesting the necessary material to conduct an examination of the station's programming, specifically the spoken word content for 2 and 3 March 2012.

While the licensee submitted the requested material for its 2 March 2012 broadcast, it did not file the required material for its 3 March 2012 broadcast.

In a second letter dated 9 March 2012, Commission staff also requested that the licensee submit the logger tapes and other material relating to CICR-FM's programming for the broadcast week of 26 February to 3 March 2012.

The DVD received in response to the Commission's request was broken and the requested material was missing, which prevented Commission staff from analyzing the station's programming.

As a result of these incomplete filings, the licensee is in apparent non-compliance with sections 8(1)(c), 8(4) and 8(6) of the *Radio Regulations, 1986* (the Regulations) relating to the provision of complete logs and records and logger tapes. The licensee is also in apparent non-compliance with sections 9(3) and 9(4) of the Regulations relating to the obligation to provide all information relevant to the Commission's request.

In addition, a review of the station's annual returns revealed that the licensee is in apparent non-compliance with section 9(2) of the Regulations relating to the filing of annual returns for the 2008-2009, 2009-2010, 2011-2012, 2012-2013 and 2013-2014 broadcast years.

The Commission is gravely concerned by the inadequacy of the responses provided by the licensee to its requests for information. These answers are an important indicator of whether the licensee has the required ability and knowledge to comply with the regulatory obligations in the future.

The Commission intends to consider the renewal of this broadcasting licence according to the approach set out in *Update on the Commission's approach to non-compliance by radio stations*, Broadcasting Information Bulletin CRTC 2014-608, 21 November 2014. The Commission will consider the use of any or all of the measures set out in paragraph 7 of the information bulletin, as appropriate, given the facts of the application.

The licensee's responses to requests for information from the Commission are available on the Commission's website. All submissions received during this public proceeding will be posted on the Commission's website. However, the remainder of the public examination file, which includes documents pertaining to the complaints discussed above, is available in hard copy at the Commission offices in Gatineau, Quebec and Dartmouth, Nova Scotia.

Licensee's address:

396 Main Street
Parrsboro, Nova Scotia
B0M 1S0
Fax: 902-254-3097
Email: parrsborocommunityradio@hotmail.com
Email to request electronic version of application:
parrsborocommunityradio@hotmail.com

3. **RNC MEDIA Inc.**

Gatineau, Quebec

Application 2014-0939-2

Application by **RNC MEDIA Inc.** to renew the broadcasting licence for the French-language commercial radio station CHLX-FM Gatineau, which expires 31 August 2015.

The licensee requests to delete the following condition of licence:

3. In each broadcast week, the licensee shall devote a minimum of 20% of its music programming to jazz music selections (subcategory 34) broadcast in their entirety.

The licensee states that its obligation to broadcast jazz and blues music has a negative impact on profitability and that this type of music differs from the station's other programming.

The licensee is in apparent non-compliance with its condition of licence relating to the broadcast of content category 3 music (Special Interest Music). The Commission will examine this instance of apparent non-compliance and the proposed amendment in the context of the renewal of the licence and may consider the use of regulatory measures, such as a short-term renewal, pursuant to *Update on the Commission's approach to non-compliance by radio station*, Broadcasting Information Bulletin CRTC 2014-608, 21 November 2014.

Licensee's address:

1 Place Ville-Marie

Suite 1523

Montréal, Quebec

H3B 2B5

Fax: 514-866-8777

Email: rbriere@rncmedia.ca

Email to request electronic version of application: dtessier@rncmedia.ca

4. **Canadian Broadcasting Corporation**

Chisasibi, Quebec

Application 2015-0205-5

Application by **Canadian Broadcasting Corporation (CBC)** to renew the broadcasting licence for the French-language radio station CBFG-FM Chisasibi and its transmitters CBFA-FM-1 Manouane, CBFA-FM-2 Obedjiwan, CBFG-FM-1 Kuujjuaq, CBFG-FM-2 Kuujjuarapik, CBFG-FM-3 Weymontachie, CBFH-FM Waskaganish, CBFM-FM Mistassini, CBFV-FM Waswanipi and CBFW-FM Wemindji, expiring 31 August 2015.

The licensee is requesting a three-year licence term, which would expire 31 August 2018. This would coincide with the licence renewal for all of the CBC's English- and French-language television and radio services. The licensee proposes to operate the station under the same terms and conditions as those set out in *Canadian Broadcasting Corporation – Licence renewals*, Broadcasting Decision CRTC 2013-263 and Broadcasting Orders CRTC 2013-264 and 2013-265, 28 May 2013.

Licensee's address:

181 Queen Street
Ottawa, Ontario
K1P 1K9

Fax: 613-288-6257

Email: RegulatoryAffairs@cbc.ca

Website to view application: <http://www.cbc.radio-canada.ca/en/reporting-to-canadians/reports/submissions/>

Email to request electronic version of application: RegulatoryAffairs@cbc.ca

5. Canadian Broadcasting Corporation

Windsor, Ontario

Application 2014-0806-3

Application by the **Canadian Broadcasting Corporation (CBC)** to renew the broadcasting licence for the English-language radio station CBEW-FM Windsor and its transmitters CBEE-FM Chatham, CBEG-FM Sarnia and CBEW-FM-1 Leamington, expiring 31 August 2015.

The licensee is requesting a three-year licence term, which would expire 31 August 2018. This would coincide with the licence renewal for all of the CBC's English- and French-language television and radio services. The licensee proposes to operate the station under the same terms and conditions as those set out in *Canadian Broadcasting Corporation – Licence renewals*, Broadcasting Decision CRTC 2013-263 and Broadcasting Orders CRTC 2013-264 and 2013-265, 28 May 2013.

Licensee's address:

181 Queen Street
Ottawa, Ontario
K1P 1K9

Fax: 613-288-6257

Email: RegulatoryAffairs@cbc.ca

Website to view application: <http://www.cbc.radio-canada.ca/en/reporting-to-canadians/reports/submissions/>

Email to request electronic version of application: RegulatoryAffairs@cbc.ca

6. Canadian Broadcasting Corporation

Edmonton, Alberta

Application 2015-0203-9

Application by **Canadian Broadcasting Corporation** (CBC) to renew the broadcasting licence for the French-language radio station CHFA-10-FM Edmonton and its transmitters CBRF-FM Calgary, CHFA-1-FM Lethbridge, CHFA-2-FM Red Deer, CHFA-3-FM Peace River, CHFA-4-FM Hinton, CHFA-5-FM Grande Prairie, CHFA-6-FM Fort McMurray, CHFA-7-FM Falher, CHFA-8-FM Medicine Hat and CHFA-9-FM St. Paul, expiring 31 August 2015.

The licensee is requesting a three-year licence term, which would expire 31 August 2018. This would coincide with the licence renewal for all of the CBC's English-and French-language television and radio services. The licensee proposes to operate the station under the same terms and conditions as those set out in *Canadian Broadcasting Corporation – Licence renewals*, Broadcasting Decision CRTC 2013-263 and Broadcasting Orders CRTC 2013-264 and 2013-265, 28 May 2013.

Licensee's address:

181 Queen Street

Ottawa, Ontario

K1P 1K9

Fax: 613-288-6257

Email: RegulatoryAffairs@cbc.ca

Website to view application: <http://www.cbc.radio-canada.ca/en/reporting-to-canadians/reports/submissions/>

Email to request electronic version of application: RegulatoryAffairs@cbc.ca

7. Canadian Broadcasting Corporation

Yellowknife, Northwest Territories

Application 2015-0206-3

Application by **Canadian Broadcasting Corporation** (CBC) to renew the broadcasting licence for the English-language radio station CFYK-FM Yellowknife and its transmitters CBQZ-FM Fort Chipewyan, CBDI Fort Smith, CBDJ-FM Hay River, CBDY-FM Fort Simpson, CBQB-FM Rae-Edzo, CBAU-FM Fort Providence, CBQD-FM Fort Resolution, CBQG Wrigley and CBQO-FM Deline (Fort Franklin), expiring 31 August 2015.

The licensee is requesting a three-year licence term, which would expire 31 August 2018. This would coincide with the licence renewal for all of the CBC's English-and French-language television and radio services. The licensee proposes to operate the station under the same terms and conditions as those set out in *Canadian Broadcasting Corporation – Licence renewals*, Broadcasting Decision CRTC 2013-263 and Broadcasting Orders CRTC 2013-264 and 2013-265, 28 May 2013.

Licensee's address:

181 Queen Street
Ottawa, Ontario
K1P 1K9

Fax: 613-288-6257

Email: RegulatoryAffairs@cbc.ca

Website to view application: <http://www.cbc.radio-canada.ca/en/reporting-to-canadians/reports/submissions/>

Email to request electronic version of application: RegulatoryAffairs@cbc.ca

8. MZ Media Inc.

Toronto, Ontario

Application 2014-0808-9

Application by **MZ Media Inc.** to renew the broadcasting licence for the English-language commercial specialty radio station CFMZ-FM Toronto, which expires 31 August 2015.

Since the station's last licence renewal, the Commission has amended its Canadian content development (CCD) policy so as to require licensees to allocate a portion of their CCD contributions to the Community Radio Fund of Canada, pursuant to section 15(5) of the *Radio Regulations, 1986* (the Regulations).¹ The licensee proposes to amend condition of licence 3 to reflect this change while maintaining a CCD contribution to eligible classical music initiatives.

As such, the licensee proposes to replace this condition of licence:

3. As an exception to the percentage of basic annual Canadian content development (CCD) contributions required to be devoted to FACTOR or MUSICACTION set out in subsection 15(4) of the *Radio Regulations, 1986*, the licensee shall devote 20% of its basic annual CCD contribution to FACTOR and shall devote the remainder to eligible initiatives related to the station's classical music format. Parties and initiatives fulfilling the definition of eligible initiatives are set out in paragraph 108 of *Commercial Radio Policy 2006*, Broadcasting Public Notice CRTC 2006-158, 15 December 2006.

with the following:

3. As an exception to the percentage of basic annual Canadian content development (CCD) contributions required to be devoted to FACTOR, MUSICACTION or the Community Radio Fund of Canada, set out in subsection 15(5) of the *Radio Regulations, 1986*, the licensee shall devote

¹ Section 15(4) of the Regulations was repealed on 1 September 2013. The current obligations with respect to CCD contributions are set out in section 15(5).

10% of its basic annual CCD contribution to FACTOR and shall devote 10% of its basic annual CCD contribution to the Community Radio Fund of Canada and shall devote the remainder to eligible initiatives related to the station's classical music format. Parties and initiatives fulfilling the definition of eligible initiatives are set out in paragraph 108 of *Commercial Radio Policy 2006*, Broadcasting Public Notice CRTC 2006-158, 15 December 2006.

The licensee also proposes to amend condition of licence 5 in order to remove the reference to the phased-in increase to the percentage of musical selections drawn from content category 3 (Special Interest Music). The licensee states that it is willing to adhere to the 20% level over the next licence term.

As such, the licensee proposes to replace this condition of licence:

5. As an exception to the percentage of Canadian musical selections set out in section 2.2(3) of the *Radio Regulations, 1986* (the Regulations), the licensee shall devote in each broadcast week at least 18% of all musical selections drawn from content category 3 (Special Interest Music) to Canadian selections and schedule those selections in a reasonable manner throughout each broadcast day. This percentage (18%) will increase by 1% each broadcast year so that the level of Canadian musical selections drawn from content category 3 reaches 20% by the beginning of the 2013-2014 broadcast year and remains as such for the balance of the licence term.

For the purposes of this condition, the terms "broadcast week," "Canadian selection," "content category" and "musical selection" shall have the same meanings as those set out in the Regulations.

with the following:

5. The licensee shall devote a minimum of 20% of all content category 3 (Special Interest Music) musical selections broadcast during the broadcast week to Canadian selections, to be scheduled in a reasonable manner throughout the broadcast day.

The Commission has examined the licensee's compliance with its requirements relating to the submission of annual returns, the broadcast of category 3 Canadian musical selections and the broadcast of musical selections from content subcategory 31 (Concert), as set out by condition of licence and in the Regulations. Based on this examination, the Commission considers that the licensee is in compliance with the regulatory requirements and therefore intends to renew the broadcasting licence for CFMZ-FM for a full seven-year term, subject to interventions.

Licensee's address:

74 Jefferson Avenue
Toronto, Ontario
M6K 1Y4

Fax: 416-367-5353

Email: D.Hamilton@mzmedia.com

Website to view application: www.classical963fm.com

Email to request electronic version of application: application@lbhmedialaw.com

9. MZ Media Inc.

Cobourg, Ontario

Application 2014-0809-7

Application by **MZ Media Inc.** to renew the broadcasting licence for the English-language commercial specialty radio station CFMX-FM Cobourg, which expires 31 August 2015.

Since the station's last licence renewal, the Commission has amended its Canadian content development (CCD) policy so as to require licensees to allocate a portion of their CCD contributions to the Community Radio Fund of Canada, pursuant to section 15(5) of the *Radio Regulations, 1986* (the Regulations). The licensee proposes to amend condition of licence 3 to reflect this change while maintaining a CCD contribution to eligible classical music initiatives.

As such, the licensee proposes to replace this condition of licence:

3. As an exception to the percentage of basic annual Canadian content development (CCD) contributions required to be devoted to FACTOR or MUSICACTION set out in subsection 15(4) of the *Radio Regulations, 1986*, the licensee shall devote 20% of its basic annual CCD contribution to FACTOR and shall devote the remainder to eligible initiatives related to the station's classical music format. Parties and initiatives fulfilling the definition of eligible initiatives are set out in paragraph 108 of *Commercial Radio Policy 2006*, Broadcasting Public Notice CRTC 2006-158, 15 December 2006.

with the following:

3. As an exception to the percentage of basic annual Canadian content development (CCD) contributions required to be devoted to FACTOR, MUSICACTION or the Community Radio Fund of Canada, set out in subsection 15(5) of the *Radio Regulations, 1986*, the licensee shall devote 10% of its basic annual CCD contribution to FACTOR and shall devote 10% of its basic annual CCD contribution to the Community Radio Fund of Canada and shall devote the remainder to eligible initiatives related to the station's classical music format. Parties and initiatives fulfilling the definition of eligible initiatives are set out in paragraph 108 of *Commercial Radio Policy 2006*, Broadcasting Public Notice CRTC 2006-158, 15 December 2006.

The licensee also proposes to amend condition of licence 5 in order to remove the reference to the phased-in increase to the percentage of musical selections drawn from

content category 3 (Special Interest Music). The licensee states that it is willing to adhere to the 20% level over the next licence term.

As such, the licensee proposes to replace this condition of licence:

5. As an exception to the percentage of Canadian musical selections set out in section 2.2(3) of the *Radio Regulations, 1986* (the Regulations), the licensee shall devote in each broadcast week at least 18% of all musical selections drawn from content category 3 (Special Interest Music) to Canadian selections and schedule those selections in a reasonable manner throughout each broadcast day. This percentage (18%) will increase by 1% each broadcast year so that the level of Canadian musical selections drawn from content category 3 reaches 20% by the beginning of the 2013-2014 broadcast year and remains as such for the balance of the licence term.

For the purposes of this condition, the terms “broadcast week,” “Canadian selection,” “content category” and “musical selection” shall have the same meanings as those set out in the Regulations.

with the following:

5. The licensee shall devote a minimum of 20% of all content category 3 (Special Interest Music) musical selections broadcast during the broadcast week to Canadian selections, to be scheduled in a reasonable manner throughout the broadcast day.

The Commission has examined the licensee’s compliance with its requirements relating to the submission of annual returns, the broadcast of category 3 Canadian musical selections and the broadcast of musical selections from content subcategory 31 (Concert), as set out by condition of licence and in the Regulations. Based on this examination, the Commission considers that the licensee is in compliance with the regulatory requirements and therefore intends to renew the broadcasting licence for CFMX-FM for a full seven-year term, subject to interventions.

Licensee’s address:

74 Jefferson Avenue

Toronto, Ontario

M6K 1Y4

Fax: 416-367-5353

Email: D.Hamilton@mzmedia.com

Website to view application: www.classical963fm.com

Email to request electronic version of application: application@lbhmedialaw.com

10. MZ Media Inc.

Collingwood, Ontario

Application 2014-0814-6

Application by **MZ Media Inc.** to renew the broadcasting licence for the English-language commercial specialty radio station CFMO-FM Collingwood, which expires 31 August 2015.

The licensee does not currently have a condition of licence related to Canadian content development (CCD), and therefore is subject to the obligations set out in section 15(5) of the *Radio Regulations, 1986* (the Regulations). The licensee proposes to add a condition of licence setting out CCD contributions to eligible classical musical initiatives in order to simplify the administration of CCD contributions by harmonizing the station's conditions of licence with those of its stations CFMZ-FM Toronto and CFMX-FM Cobourg (items 8 and 9 above).

The licensee proposes the addition of the following condition of licence:

As an exception to the percentage of basic annual Canadian content development (CCD) contributions required to be devoted to FACTOR, or MUSICACTION or the Community Radio Fund of Canada, set out in subsection 15(5) of the *Radio Regulations, 1986*, the licensee shall devote 10% of its basic annual CCD contribution to FACTOR and shall devote 10% of its basic annual CCD contribution to the Community Radio Fund of Canada and shall devote the remainder to eligible initiatives related to the station's classical music format. Parties and initiatives fulfilling the definition of eligible initiatives are set out in paragraph 108 of *Commercial Radio Policy 2006*, Broadcasting Public Notice CRTC 2006-158, 15 December 2006.

The licensee also proposes to amend condition of licence 4 in order to remove the reference to the phased-in increase to the percentage of musical selections drawn from content category 3 (Special Interest Music). The licensee states that it is willing to adhere to the 20% level over the next licence term.

As such, the licensee proposes to replace this condition of licence:

4. As an exception to the percentage of Canadian musical selections set out in section 2.2(3) of the *Radio Regulations, 1986* (the Regulations), the licensee shall devote in each broadcast week at least 18% of all musical selections drawn from content category 3 (Special Interest Music) to Canadian selections and schedule those selections in a reasonable manner throughout each broadcast day. This percentage (18%) will increase by 1% each broadcast year so that the level of Canadian musical selections drawn from content category 3 reaches 20% by the beginning of the 2013-2014 broadcast year and remains as such for the balance of the licence term.

For the purposes of this condition, the terms "broadcast week," "Canadian selection," "content category" and "musical selection" shall have the same meanings as those set out in the Regulations.

with the following:

4. The licensee shall devote a minimum of 20% of all category 3 (Special interest) musical selections broadcast during the broadcast week to Canadian selections, to be scheduled in a reasonable manner throughout the broadcast day.

In *Licensing of new radio stations to serve Shelburne and Collingwood, Ontario*, Broadcasting Decision 2012-123, 29 February 2012, the Commission granted the licensee a broadcasting licence of three years in order to harmonize the licence expiry date of CFMO-FM with that of the licensee's other stations. Given that the licensee has only been broadcasting since August 2014, the Commission does not have enough information to examine to determine whether the licensee is in non-compliance with the regulatory requirements and therefore intends to renew the broadcasting licence for CFMO-FM for a full seven-year term, subject to interventions.

Licensee's address:

74 Jefferson Avenue
Toronto, Ontario
M6K 1Y4

Fax: 416-367-5353

Email: D.Hamilton@mzmedia.com

Website to view application: www.classical963fm.com

Email to request electronic version of application: application@lbhmedialaw.com

11. Harvard Broadcasting Inc.

Edmonton, Alberta

Application 2014-0841-9

Application by **Harvard Broadcasting Inc.** to renew the broadcasting licence for the English-language commercial radio station CKEA-FM Edmonton, which expires 31 August 2015.

In a separate application (2014-0846-9) filed on 27 August 2014, the licensee requested to delete some of the conditions of licence related to Content Category 3 (Special Interest Music) musical selections and Canadian musical selections drawn from subcategory 34 (Jazz and Blues). The licensee stated that approval of this application would allow it to better serve its audience and compete more effectively in the Edmonton market. The public record for this application is closed.

The licensee is in apparent non-compliance with its condition of licence relating to the broadcast of category 3 musical selections. During the broadcast week of 25-31 May 2014, the licensee only devoted 10.36% of its programming to Category 3 musical selections. The Commission will examine this instance of apparent non-compliance and the proposed amendments in the context of the renewal of the licence and may consider the use of regulatory measures, such as a short-term renewal, in accordance with *Update on the Commission's approach to non-compliance by radio station*, Broadcasting Information Bulletin CRTC 2014-608, 21 November 2014.

Licensee's address:

#400, 255-17th Avenue SW

Calgary, Alberta

T2S 2T8

Fax: 403-692-1820

Email: ccowie@harvardbroadcasting.com

Website to view application: www.harvardbroadcasting.com

Procedure

Deadline for interventions, comments or answers

19 June 2015

The *Canadian Radio-television and Telecommunications Commission Rules of Practice and Procedure* (the Rules of Procedure) apply to the present proceeding. The Rules of Procedure set out, among other things, the rules for content, format, filing and service of interventions, replies, answers of respondents and requests for information; the procedure for filing confidential information and requesting its disclosure; and the conduct of public hearings. Accordingly, the procedure set out below must be read in conjunction with the Rules of Procedure and its accompanying documents, which can be found on the Commission's website under "Statutes and Regulations." *Guidelines on the CRTC Rules of Practice and Procedure*, Broadcasting and Telecom Information Bulletin CRTC 2010-959, 23 December 2010, provides information to help interested persons and parties understand the Rules of Procedure so that they can more effectively participate in Commission proceedings.

An intervention or answer from a respondent must be received by the Commission and by the applicant on or before the above-mentioned date. An answer from a respondent must also be served on any other respondent.

Interventions and answers should clearly identify the application referred to and indicate whether parties support or oppose the application, or, if they propose changes to it, include the facts and grounds for their proposal.

The Commission encourages interested persons and parties to monitor the record of the proceeding, available on the Commission's website, for additional information that they may find useful when preparing their submissions.

Submissions longer than five pages should include a summary. Each paragraph of all submissions should be numbered, and the line ***End of document*** should follow the last paragraph. This will help the Commission verify that the document has not been damaged during electronic transmission.

Submissions must be filed by sending them to the Secretary General of the Commission using **only one** of the following means:

by completing the
[\[Intervention/comment/answer form\]](#)

or

by mail to
CRTC, Ottawa, Ontario K1A 0N2

or

by fax at
819-994-0218

A true copy of each intervention or answer from a respondent must be sent to the applicant and, in the case of a respondent to an application, to any other respondent.

Parties who send documents electronically must ensure that they will be able to prove, upon Commission request, that service/filing of a particular document was completed. Accordingly, parties must keep proof of the sending and receipt of each document for 180 days after the date on which the document is filed. The Commission advises parties who file and serve documents by electronic means to exercise caution when using email for the service of documents, as it may be difficult to establish that service has occurred.

In accordance with the Rules of Procedure, a document must be received by the Commission and all relevant parties by 5 p.m. Vancouver time (8 p.m. Ottawa time) on the date it is due. Parties are responsible for ensuring the timely delivery of their submissions and will not be notified if their submissions are received after the deadline. Late submissions, including those due to postal delays, will not be considered by the Commission and will not be made part of the public record.

The Commission will not formally acknowledge submissions. It will, however, fully consider all submissions, which will form part of the public record of the proceeding, provided that the procedure for filing set out above has been followed.

Important notice

All information that parties provide as part of this public process, except information designated confidential, whether sent by postal mail, facsimile, email or through the Commission's website at www.crtc.gc.ca, becomes part of a publicly accessible file and will be posted on the Commission's website. This information includes personal information, such as full names, email addresses, postal/street addresses, telephone and facsimile numbers, etc.

The personal information that parties provide will be used and may be disclosed for the purpose for which the information was obtained or compiled by the Commission, or for a use consistent with that purpose.

Documents received electronically or otherwise will be put on the Commission's website in their entirety exactly as received, including any personal information contained therein, in the official language and format in which they are received. Documents not received electronically will be available in PDF format.

The information that parties provide to the Commission as part of this public process is entered into an unsearchable database dedicated to this specific public process. This database is accessible only from the web page of this particular public process. As a result, a general search of the Commission's website with the help of either its own search engine or a third-party search engine will not provide access to the information that was provided as part of this public process.

Availability of documents

Electronic versions of the applications are available on the Commission's website at www.crtc.gc.ca by selecting the application number within this notice. They are also available from the applicants, either on their websites or upon request by contacting the applicants at their email addresses, provided above.

Electronic versions of the interventions and answers, as well as of other documents referred to in this notice, are available on the Commission's website at www.crtc.gc.ca by visiting the "Participate" section, selecting "Submit Ideas and Comments," and then selecting "our open processes." Documents can then be accessed by clicking on the links in the "Subject" and "Related Documents" columns associated with this particular notice.

Documents are also available from Commission offices, upon request, during normal business hours.

Location of Commission offices

Toll-free telephone: 1-877-249-2782

Toll-free TDD: 1-877-909-2782

Les Terrasses de la Chaudière
Central Building
1 Promenade du Portage, Room 206
Gatineau, Quebec
J8X 4B1
Tel.: 819-997-2429
Fax: 819-994-0218

Regional offices

Nova Scotia

Metropolitan Place
99 Wyse Road
Suite 1410
Dartmouth, Nova Scotia
B3A 4S5

Tel.: 902-426-7997

Fax: 902-426-2721

Quebec

505 de Maisonneuve Boulevard West

Suite 205

Montréal, Quebec

H3A 3C2

Tel.: 514-283-6607

Ontario

55 St. Clair Avenue East

Suite 624

Toronto, Ontario

M4T 1M2

Tel.: 416-952-9096

Manitoba

360 Main Street

Suite 970

Winnipeg, Manitoba

R3C 3Z3

Tel.: 204-983-6306

Fax: 204-983-6317

Saskatchewan

403 – 1975 Scarth Street

Regina, Saskatchewan

S4P 2H1

Tel.: 306-780-3422

Fax: 306-780-3319

Alberta

200 – 4th Avenue South-East

Suite 574

Calgary, Alberta

T2G 4X3

Tel.: 403-292-6660

Fax: 403-292-6686

British Columbia

858 Beatty Street
Suite 290
Vancouver, British Columbia
V6B 1C1
Tel.: 604-666-2111
Fax: 604-666-8322

Secretary General