



## Broadcasting Information Bulletin CRTC 2010-960-1

PDF version

Additional reference: 2010-960

Ottawa, 6 December 2013

### **Broadcasting applications that do not require a public process – Change in the manner of issuing related information bulletins**

*The Commission uses a streamlined administrative process for routine applications that do not raise concerns with respect to Commission policies, regulations or conditions of licence. Because such applications do not require a public process, the Commission's practice has been to issue an information bulletin every two months providing a summary of the applications considered and the Commission's determinations.*

*For timeliness and efficiency, the Commission will now publish this information on its website, as the information becomes available. This new practice replaces the issuance of an information bulletin every two months and will also apply to ownership transactions using the administrative process. Broadcasting Information Bulletin 2008-8-2, also issued today reflects this change.*

*In updating Broadcasting Information Bulletin 2010-960, issued on 23 December 2010, the Commission has also taken into account the service objectives that came into effect on 1 April 2011 (set out in Broadcasting and Telecom Information Bulletin 2011-222) and that apply to the streamlined process.*

#### **Introduction**

1. The Commission considers that the streamlined administrative process is an effective way to deal with routine applications that do not raise concerns.<sup>1</sup> It reduces the administrative burden for both the industry and the Commission.
2. In this information bulletin, the Commission updates the streamlined process that applies to the types of applications described below and in Schedule 1 of the *Canadian Radio-television and Telecommunications Commission Rules of Practice and Procedure* (the Rules of Procedure). The following types of applications are generally dealt with using the process described in paragraph 3 of this bulletin, provided that the applications do not raise concerns with respect to Commission policies, regulations or conditions of licence:
  - extensions of deadlines for the implementation of an authority to provide a new service;

---

<sup>1</sup> These applications are exempt from the provisions of the Rules of Procedure by virtue of section 2, with the exception of the rules for confidentiality (section 4).

- extensions of deadlines for the filing of documentation or other information in response to a requirement set out in a Commission decision;
- changes to the authorized contours of over-the-air programming undertakings in cases where:
  - the revised contours do not enter a new market; and
  - the proposal will not result in a change of the operating class of a low-power station;
- changes to the authorized service areas of licensed broadcasting distribution undertakings;
- amendments to conditions of licence to implement a regulatory policy of the Commission or to incorporate a standard condition; and
- revocation of licence at the licensee's request.

### **Changes to the streamlined process**

3. The Commission considers that information on applications that do not require a public process should be published in a timely manner. Summaries of applications and decisions currently appear in an information bulletin published every two months. As of **6 December 2013**, this information will instead be posted, as it becomes available, on the Commission's website on the [Broadcasting Applications Report page](#), accessible from the [Broadcasting section](#) of the web site and the [All Public Proceedings Open for Comment](#) page. The report provides a link to the application and related documents, excluding any information designated as confidential.
4. This new practice will also apply to ownership transactions processed by the streamlined administrative approach set out in Broadcasting Information Bulletin 2008-8-2, also published today.

### **Industry filing process**

5. Applicants should use the Commission's most recent application forms to file an application. The list of application forms is appended to Broadcasting and Telecom Information Bulletin 2010-453-1, as amended from time to time. In the absence of an application form, applicants should submit a letter that includes all the relevant information set out in section 22(2) of the Rules of Procedure.
6. Broadcasting and Telecom Information Bulletin 2010-453-1 also reiterates the requirement to file applications and related documents in electronic form using [Forms and My CRTC Account](#) (GCKey and Partner LogIn).
7. The procedures for filing confidential information are set out in sections 30 to 34 of the Rules of Procedure and in Broadcasting Information Bulletin 2010-961, and became effective on 1 April 2011.

## Secretary General

### Related documents

- *New service objectives for the processing of broadcasting and telecommunications applications as of 1 April 2011*, Broadcasting and Telecom Information Bulletin CRTC 2011-222, 1 April 2011
- *Procedures for filing confidential information and requesting its disclosure in Commission proceedings*, Broadcasting and Telecom Information Bulletin CRTC 2010-961, 23 December 2010
- *Broadcasting applications that do not require a public process*, Broadcasting Information Bulletin CRTC 2010-960, 23 December 2010
- *Implementation of new Rules of Practice and Procedure*, Broadcasting and Telecom Regulatory Policy CRTC 2010-958, 23 December 2010
- *Obligation relating to the electronic filing of applications and the use of Commission forms*, Broadcasting and Telecom Information Bulletin CRTC 2010-453-1, 23 December 2010
- *A guide to the CRTC application process for changes in effective control and certain transfers of shares of broadcasting undertakings as well as for the acquisition of assets of broadcasting undertakings*, Broadcasting Information Bulletin CRTC 2008-8-1, 23 December 2010, as amended by Broadcasting Information Bulletin CRTC 2008-8-2, 6 December 2013